

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 23, 2025
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Charters Township Board of Supervisors met in executive session immediately prior to this meeting from 4:25 pm to 4:57 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Director of Engineering and Planning; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director Parks and Recreation Director, Angela O'Connor

VISITORS TIME

Ed Sneyers 562 Birch Drive wanted to say thank you. The crews are performing work today in Summerfield Woods.

Lark Altman 467 Spruce Lane also expressed her thanks for the work that is being completed.

Mr. Fausti 103 Piatt Estates Drive let the board know there are now two trees that are in the right of way on Allison Hollow Road.

The board will have public works take a look at these.

Mr. Fausti asked if 102 Piatt Estates Drive has a water plan and if anything is moving with Sulky Manor.

Jen confirmed 102 Piatt Estates Drive has submitted a grading plan that is being reviewed by Gateway. The township is currently holding a bond for 201 Sulky and

discussing this item with Eddy Homes. She has been in touch with both the property owner and the home builder. Jen will have an update for the next meeting.

Corey Valencia 108 Summit Circle has asked permission from the board to install lighting on the Allison Park Youth Baseball Fields. The association has received a generous donation covering the cost and installation of the lights. They will also be using led lighting that will be pointed at the ballfields that will not impact the residential homes nearby.

The board has asked Corey to submit the plans to the Township for review and thinks this is a wonderful opportunity and project.

Corey will have Kevin Stevens submit the plans to the Township.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017 as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the October 28, 2025 meeting. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS:

The board went over Mr. Fetty's new position with the Township. So far it seems to be going well. He has been working on Code Enforcement along with answering Fire Calls during his shift.

Ed Shrader from Ambulance and Chair wanted to let the board know they have a new Director in place, Curtis Neal.

SUPERVISOR REPORTS: No Reports

Mrs. Kolovich
Mr. Wise
Mr. Shober

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of August 12, 2025, and August 26, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

OLD BUSINESS: None

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Township 2026 Minimum Municipal Obligation of \$515,179 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer/Township Manager. All Supervisor's voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Township 2026 Minimum Municipal Obligation of \$82,721 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund Checking Fund: \$112,878.14; Payroll Fund: \$5,606.98; Sewer Fund: \$6,765.86; 2024 Bond Issue Checking Fund: \$3,853.75; Act 13 Impact Fee Fund: \$7,899.75; Capital Reserve: \$1,575.00; Comm. Center Fund: \$895.55; Eng. Rev. Escrow Fund: \$8,597.50; Fire Tax Fund: \$15,468.00; Liquid Fuels Fund: \$7,500.58; Local Services Tax Fund: \$3,714.69; Rev. Gaming Fund: \$3,592.57

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2025 Sewer Rehab -CCTV is out for bid. The bids should be in for the board's next meeting.
2. Barnickel and Country Club-The paperwork has been sent to the property owners for signature. As soon as they send their signatures back to the township the documents will be sent to PennDOT.
3. WEWJA Items
 - a. Arden Pump Station-Jodi had a brief meeting with South Strabane.
 - b. Arden Mines Sewage Project-No Update
 - c. WEWJA Act 537-The township met with the DEP. They have asked the Township to hold off until they meet with WEWJA.
4. Summerfield Woods Punchlist-Contractors are performing punch list items this week. Paving will start this week weather permitting.
5. Western Avenue Sewer Project-Gateway received the MOU from Mt. Pleasant's Engineer. They will review.

6. Parks and Recreation Opportunities
 - a. Pickleball Court Development-There are punch list items that need completed, but the courts are in use.
 - b. DCNR Grant-Jodi sent a draft letter to Gateway for review.
7. 2024 Bond Issue
 - a. Police Department Renovations-The Township is waiting to hear back on the waiver submitted.
 - b. Meeting Room Audio/Visual Improvements-The deposit has been made. Work will be performed shortly.
8. Public Works Projects
 - a. Welsh Road-This has been completed.
 - b. Arthur Road Stormwater-Jen has suggested the Township apply for a grant to study this area further if needed.
 - c. Arthur Road Sanitary Extension-Jen is waiting for two quotes from the contractors.
 - d. Gretna Road-The township is working on this item with Gateway.
9. Ordinance Amendments-On hold.
10. June 11-14th Storms and Piatt Estates Stormwater-Discussion took place during visitor's time. The Township is helping facilitate these items.
11. American Spirit Grant Opportunity-The board needs to choose a shade structure for this grant submittal.
12. Speed Limit Sign Removal Request-The board discussed this item. More discussion will take place as they have not reached a decision. The solicitor will also investigate this item and email the board with his professional opinion.
13. Burning Ban Consideration-The Township was considering a burn ban due to current dry conditions. Since then, it has rained and more rain is in the forecast for the remainder of the week. They are going to put this on hold for now.
14. McBurney Road – Canonsburg Grant-Canonsburg has received a \$100,000 grant. They need \$80,000 more to complete the cost of cleaning the culverts on this roadway. After much discussion between the board, Jodi, and Jen, they are not certain this would be beneficial or fix the issue at hand. More discussion will need to take place on this matter. They are not approving this item currently.
15. 2026 Budget Workshop schedule

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise the Budget Workshop meetings as determined. All Supervisors voted yes. The motion carried 3-0.

16. 2025 General Election Polling Location Requests-The County has asked for polling places to be set up at the Municipal Building and Community Center.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Washington County Elections office to hold voting at the Chartiers Township Municipal Building and Community Center. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT:

Dave Zabian 99 Piatt Estates Drive spoke to the board about the water run-off that comes onto his property from Sulky and Mr. Bains property. He has put money into his property to help alleviate the flooding issues but continues to have water run off issues. He has asked the board when Sulky Manor Drive will be remedied.

The board has asked Jen and Jodi to have an update for next meeting.

ADJOURNMENT

Time: 5:54 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr.